

## Health Policies: What Your Family Can Do

Updated 9.17.2020

- Health
  - Check your child's temperature 30 to 60 minutes before you drop him off each day.
  - If your child has any of the following symptoms, keep him home and contact the school:
    - 100.4+ fever
    - Chills
    - Sore throat
    - Headache
    - Cough
    - Muscle pain
    - Diarrhea
    - Extreme fatigue
    - Shortness of breath
    - Loss of taste or smell
  - If we ask you to pick up your child, pick him up within 30 minutes.
- Masks
  - All adults must wear masks:
    - In the parking lot
    - On the sidewalks and porch
    - In the building
  - All children who are 3+ years old must wear masks:
    - In the parking lot
    - On the sidewalks and porch
    - In the vestibules and hallways
  - Children who are 12+ years old must also wear masks during class.
  - Supply a clean mask for your child every day.
- Hygiene
  - Have your child use hand sanitizer as soon as he gets in your car after school.
  - Pack food and drinks that your child can open on his own.
- Separation
  - Only ECA staff and students may enter the building. If your family has an exception, the school will notify you.
  - Only one family member may be outside the vehicle to drop off and pick up.
  - If you are using the loop, stay in your car or just outside it.
  - If you walk past somebody, give that person 6' of clearance, whether you are inside or outside, even with your mask on.
  - To drop off forgotten lunch boxes, books, homework, etc, call the school, and we will buzz you in. Leave the items on the table in the vestibule. Do not enter the rest of the building.
  - To drop off medicine (and the Request to Administer Medication form), call the school, and we will buzz you in. Wait in the vestibule, and we will meet you there.

Dropping off & Picking Up	Drop-off	Pick-up
Preschool 3 year old children	Walk to the front door with your child.	Line up on the east side (right side) of the front porch.
Preschool 4 year old children	Drive through the loop or walk to the front door.	Line up on the east side (right side) of the front porch.
Young Fives & Kindergarten	Drive through the loop or walk to the front door.	Line up on the west side (left side) of the front porch.
Grades 1 to 3	Drive through the loop or walk to the front door.	x
Grades 4 to 6	Drive past the west doors or walk to the west doors.	x
Grades 1 to 6: with permission to walk out alone	x	Your child will exit the west doors.
Grades 1 to 6: no permission to walk out alone	x	Your child will exit the front doors. Drive through the loop or wait on the front porch.
Multiple children of different ages	Use the front doors.	The pick-up person and the older children should follow the guidelines for the youngest child. Use the same routine every day.

Contacting ECA	Who to Contact	Email	Phone
Questions about health policies	Cathy Hammond	chammond@eaglecreekacademy.com	Ext. 169
Student has symptoms of COVID-19, has COVID-19, or has had close contact with someone with COVID-19	Cathy Hammond	chammond@eaglecreekacademy.com	Ext. 169
Student has allergies, asthma, or other medical conditions	Jen VanHowe	jvanhowe@eaglecreekacademy.com	Ext. 162